



Bike Ride & Stride

Saturday September 11th 2021

Parish Organiser's Payment Form

1. Please emphasise to Riders and Striders the importance of collecting their sponsor money early, and to RETURN THEIR MONEY AND SPONSOR FORM TO YOU as soon as possible and by Friday October 15th at the latest.
2. Sponsor forms are needed for confirmation, claiming of gift aid, and to ensure correct allocation of monies to the relevant parishes. Please ensure they are completed fully to enable gift aid to be reclaimed – the Trust will reclaim all the gift aid which will be used as grants for church repairs.
3. Using your capacity as Agent for the Trust, please give a grant of half of the money received on behalf of the Trust to the Church, and along with the receipt below to the Parish Church.
4. Send the other half to the Lincolnshire Churches Trust. Cheques should be made out to 'LINCOLNSHIRE. CHURCHES TRUST' and sent to your Deanery Organiser.
5. Please complete the form below giving the top half to the Church to sign and sending both slips with the cheque and ALL SPONSOR FORMS to the Trust.

RECEIPT FROM CHURCH

A grant of £..... has been received by the Parish Church of from Lincolnshire Churches Trust on (Date).

Signature.....

Name and Email address

Please detach along this line and send the bottom half to the Lincolnshire Churches Trust, along with the signed slip above, via your Deanery Organiser

Senders Name.

Address

Telephone No.

Email

A	For the Parish Church of	£
	The full amount from all riders and striders was (INSERT FULL AMOUNT)	£
B	For other churches nominated by Riders/Striders	
	To receive their sponsor money (INSERT FULL AMOUNT	
	1	£
	2	£
	TOTAL RAISED	£
	Cheque enclosed from For HALF ONLY	£

Please ask riders and walkers to encourage sponsors to tick the Gift Aid column



Annual Sponsored Bike Ride & Stride

**Saturday
11th Sept
2021**

Thank you...

The Trustees would like to thank all those who, so very generously, give their time and help to organise this event.

Parish and Local Organisers' Information

The purpose of the Ride and Stride is to raise money for Lincolnshire Churches. The money will be divided equally between Churches nominated by participants and Lincolnshire Churches via grants awarded by the Trust. Participants will be sponsored for each Church or Chapel visited. The more participants there are and the more Churches and Chapels that are open and manned on the day, the more money will be raised.

It is hoped this will be a fun day out for participants and their families, and many counties will be hosting events on the same day. The Bishop of Lincoln fully supports the event because of its financial benefits and the opportunity it presents to encourage community spirit and a wider interest in the ancient churches which are part of the great spiritual and architectural heritage of the Diocese.

Points to Remember

1. Read through this information and the Sponsor Form and ask any questions you may have.
2. Gain the support of your own and other local denominations. It is hoped that you can arrange for your Churches and Chapels of all denominations to be open and manned on the appointed day between 10am and 6pm.
3. Put a notice NOW in your Parish Magazine with your name and telephone number.
4. Please see that whoever is organizing the Church manning rota has a copy of this form.
5. Please inform the police of any large group cycling together and emphasise the need for road safety.
6. Ensure that all participants receive Sponsor forms, a list of churches and a badge if requested. Explain to them how to complete the sponsor form. Please encourage them to ask sponsors to Gift Aid their sponsorship. To claim gift aid we need the sponsors initials, name, house number and postcode and a YES in the column. Cyclists should ride in single file and walkers should walk on the right. We also need the Riders/walkers name, house number and postcode.
7. After the event participants should be asked to collect sponsorship money as soon as possible and by Friday October 15th. When you receive the money please complete the form overleaf and forward the monies on by Friday October 29th.
8. The money granted to the churches and returned to them by the Agents, can be used at the discretion of the PCC for any purpose within the objects of the Trust. Please ensure all PCCs and authorities from other chapels are aware of this. Tax reclaimed via Gift Aid is done so by the Trust for allocation as grants.
9. Ring your Deanery Organiser at once if you need any more forms or any other help. We also welcome your suggestions for improving the event in future years.

Publicity Ideas

1. Use your Parish Magazine.
2. Arrange for the display of as many full colour posters as soon as possible and some Lists of Visitable Churches too.
3. Organise people to find willing Cyclists and Striders and give them Sponsor and Gift Aid forms and Lists of Churches so they may plan their route in advance.
4. Identify suitable places to leave Sponsor Forms, such as Churches, Public Buildings, Shops, Garages, and Schools etc. Also contact Headteachers, Youth Clubs, Scouts, Guides, Cycle Clubs, YMCA, Young Farmers, Shops.

Church and Chapel Manning

1. Place a poster prominently outside the Church.
2. We hope all Churches and Chapels taking part will be open from 10am to 6pm. If this is not possible please leave a slip for participants to pick up as evidence of their visit.
3. Keep a supply of Sponsor Forms and Lists of Churches in Church with you to help participants if needed.
4. Please make sure the name of the Church you are manning and the time and your initials are written on the Sponsor Forms of all the participants who start at your Church or visit you.
5. Participants will appreciate a cool drink to be made available if possible in the porch or outside your Church.
6. To make the event a success it is important participants feel welcome and the Church is open.



Roof repairs in progress at Grimoldby, (near Louth) St Edith. Grimoldby.

**Payment form
overleaf** 